Модульна контрольна робота

з дисципліни "Ділова іноземна мова"

Варіант ...

Task 1
In this text, you have been given the first two letters of some missing words and expressions.
You will find the other parts of the words in the box. The first one has been done for you.

—lked out _ —tire _ —senteeism _ —bezzlement _ —gh achiever —nd in _ —ck _ —smissed
_ —tice _ —fered _ —lled in —op floor _ —omoted _ —ply for _ —terview _ —signed —
mmute _ —plication form _ —y off _ —tend
Ian Woodham left college and decided to 1. ap ply for a job which he saw advertised in the local
paper. He 2. fi the 3. ap that the company sent him, and a week later he was
asked to 4. at an 5. in He was 6. of the job that same day.
As he lived in a small town outside the city, he had to 7. co every day. He was a 8.
hi and so very soon was 9. pr to a better position. However, the company he
worked for was having problems. Two people were 10. di for 11. em from the
petty cash box, three got the 12. sa for continual 13. ab, two of their friends
14. re in sympathy and then most of the workforce 15. wa in support. A few
weeks later, the directors decided to 16. la fifteen 17. sh workers because there
wasn't enough work, and the managing director decided to 18. re early. The atmosphere
was so bad that Ian eventually decided to 19. ha his 20. no

Task 2

In this text, the first letter of each word in bold is in the correct place, but the other letters have been mixed up. Rearrange the letters to make words.

Ian couldn't afford to be 21. **upedmloyen**, however, so he started 22. **jbo hgnnuti** again. A computer company had a 23. **vnyaacc** for position of 24. **smlesana**. A lot of 25. **Cidnteadsa** with good 26. **qnafsuliictioa** and 27. **eeerinepcx** applied, and Ian was one of them. After all the interviews had finished, the directors made a 28. **striotlsh** of the best 29. **anpipctlsa**, then invited them back for another interview. After a lot of discussion, they 30. **apndoipet** Ian. Ian was delighted. After all, he would receive a 31. **slyraa** of £25,000 32. **pre amunn**, with a 5% 33. **iteenmncr** twice a year, a 34. **csnmioiosm** for each computer he managed to sell, excellent 35. **psrke** such as private health insurance and a company car, a company 36. **pnosnie** plan to make sure he would be well-off when he retired, and the chance of 37. **pmotoonir** to the position of

sales manager. All in all, his future 38. **psocrsept** looked excellent.