

Зразок оформлення Типових тестових завдань

**НАЦІОНАЛЬНИЙ АВІАЦІЙНИЙ УНІВЕРСИТЕТ
НАВЧАЛЬНО-НАУКОВИЙ ГУМАНІТАРНИЙ ІНСТИТУТ
КАФЕДРА ІНОЗЕМНИХ МОВ І ПРИКЛАДНОЇ ЛІНГВІСТИКИ**

ЗАТВЕРДЖУЮ

Завідувач кафедри іноземних мов
і прикладної лінгвістики

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« _____ » _____ 2016 р.

ТИПОВІ ТЕСТИ

з дисципліни «Ділова іноземна мова»

за спеціальністю 125 «Кібербезпека»

Розробник:

доцент Рибалко М.-М.О.

I. Give Ukrainian equivalents to the following terms.

Applicant, application, application form, apply, candidate, resume, employment agencies, interview, job description, prospects, promotion, retire, job vacancies, references

II. Choose two of these jobs – one you think would be suitable for you, and one you think wouldn't be suitable for you. If you like, you can choose jobs that are not in the list. Write a paragraph on what you would like and dislike about each job making use of the ideas in the box.

Shop assistant office manager writer salesperson factory worker bus driver
electrician journalist teacher disc jockey architect police officer
secretary accountant actor

pay, necessary skills, holidays, promotion, contact with people, variety, travel, taking orders, independence, responsibility, hours, smartness, personality

IV. Give extended answer to the following questions.

What are the strategies for success in finding a job?

What are the worst resume writers' mistakes?